# WELHAM BOYS' SCHOOL MODEL UNITED NATIONS

## August 12 & 13 , 2021

# CONFERENCE POLICY

NORMALIS NOVUM

# LOGIN DETAILS

- The platform for this year's conference is zoom. We request delegates to check their internet connectivity before joining sessions.
- A specific WhatsApp group for each committee will be created prior to the conference. The link/ credentials to the zoom meeting will be shared on WhatsApp 15 minutes prior to the committee session.
- Initially delegates will be put into waiting rooms and the meeting will remain locked. We request you to wait until the respective chairpersons grant you access to the meeting.
- Delegates will not be granted entry in the meeting post 15 minutes of the scheduled committee time.
- In case you encounter a technical problem or cannot join the WhatsApp Group, write an email (provided on the website) to your chairperson regarding the same.
- Delegates must not circulate the link to committees outside their WhatsApp group.

## NOMENCLATURE

- Delegates must rename themselves to their allotted countries / portfolios ( as mentioned in the country matrices) and display no other information.
- Please adhere to this nomenclature even during informal committee time.

## AUDIO - VISUAL

- Delegates must keep their videos switched on throughout the committee session. However, during unmoderated caucuses and breaks, or at the chair's discretion, you may choose to turn off your cameras.
- No virtual backgrounds will be entertained and background audio needs to be kept at a minimum to avoid disturbance.
- The host of the meeting will mute all the participants and only the delegate recognised by the Chairperson will be allowed to speak.

# INTERJECTION

- Those wishing to raise a point or gain recognition will use the 'Raise Hand' feature in Zoom. This feature will also be used in voting procedures.
- Instead of disrupting the committee flow, delegates can send points of personal privilege to the chair through Zoom chat.
- IPC members wishing to question a delegate or conduct an interview must first contact the Executive Board.
- In case, a delegate is disconnected from Zoom and encounters other technical problems including background noise or inaudibility while giving a speech, the Executive Board will decide whether to disregard it or listen again, depending on committee time.

# ATTIRE

- Delegates are expected to be dressed in appropriate and formal attire at all times. This may include a suit and tie ( Western ) or kurta - pyjamas ( Indian) etc.
- Anyone found violating the dress code will be removed from the meeting until he/ she complies with the same.

## DISCIPLINE

- Delegates are expected to maintain decorum at all times. Anyone exhibiting non-diplomatic behaviour will be suspended or expelled from the committee, on the discretion of the chair.
- All delegates are expected to use parliamentary language. The use of profanity will result in immediate expulsion from the conference.
- Please refrain from showing unnecessary hostility and aggression in the committees.

## EXPECTATIONS

- Delegates are expected to have a basic knowledge of the UNA-USA rules of procedure.The chairs of each committee will explain any changes that they incorporate in the procedure at the start of the conference.
- Delegates must adhere to position paper deadlines and be punctual for the committee sessions.
- The Executive Board will inform the delegates of the timing system to be followed at the start of the conference. Delegates are requested to conclude their speeches within the time limit set by the committee. This will ensure maximum participation and avert delays in sessions.

## COMMUNICATION

- The Executive Board will also share a list of email IDs of all delegates alongside their allotted portfolio on the WhatsApp group for sending chits.
- Via EB chits must only be sent through email to both, the targeted delegate and the Executive Board ( email provided on the website .) However, if delegates wish to communicate with each other, they can do so on the WhatsApp groups and Zoom chat also.
- We recommend that delegates only share committee related information on WhatsApp, Zoom and Gmail and not personal details, as digital footprints are traceable.

## PHOTOGRAPHY

- As mentioned in the Indemnity Form, Welham Boys' School reserves the right to monitor the committee sessions and use the photographs and videos as per our discretion.
- The event may be published on the internet or in print media and participating delegates consent to having themselves screenshot or screen-recorded in committee.
- No participating school is permitted to publish any media related to the conference sessions without the consent from Welham Boys' School.

# LOBBYING

- This will take place solely during unmoderated caucuses where delegates will discuss the agenda and the flow of committee with each other.
- Prior to unmoderated caucuses, the chair will ask the delegates which bloc they want to be a part of. Then, breakout meetings will be created on Zoom and delegates will be divided respectively to discuss their plan of action.
- If delegates want to change blocs or need the help of the chair, they can use the 'call the host for help' option in breakout rooms.
- In case, the committee decides to work unanimously, breakout rooms will not be created.
- The unmoderated caucuses and bloc discussions will not be a part of the marking criteria as they are part of the informal committee time. However, delegates must still comply with the code of conduct during this time.
- Delegates are also allowed to lobby on WhatsApp groups.

# PLAGIARISM AND AUTHENTICITY

- Plagiarism refers to the act of claiming someone else's ideas or work as your own. All committees will follow a strict policy against plagiarism of any kind.

- This may include but isn't limited to copy-pasting from a source, speaking directly from a website/ book and providing no analysis of your own.

- To avert this, delegates must cite their sources to the Executive Board. This will confirm whether the delegate has presented authentic information to the committee and help in cross checking for plagiarism in speeches.

- All committee - related documents are covered under this policy. The Executive Board will run position papers through plagiarism checkers and penalise delegates accordingly.

- Further information regarding plagiarism policy and the nature of reports and evidence will be provided in the background guides of different committees ( published on website.)

# AWARDS

- The number of awards for each committee will be decided depending on the strength of the committee, by the WELMUN secretariat.
- Delegates will be evaluated based on a well-structured marking criteria formulated by the Executive Board.
- Anyone failing to comply with the conference policy will become ineligible for an award.
- Awards are decided by the executive board on the discretion of the secretariat.
- Their decision in this matter and otherwise, will be final and binding.

**Please adhere to the aforementioned guidelines for the entirety of WELMUN'21.**
**We look forward to an exhilarating conference this August!**